**Scanning Key Content of Text-Based Material
at Point of Accession or Cataloging**
Interim Report
June 1, 2013

Progress since March, 2013:

- We met with LTS staff March 6 to discuss functional requirements for displaying images in HOLLIS: Images can be displayed as thumbnails in HOLLIS search results if we deposit JP2s, and it was decided that there was no barrier to implementing the displays in production HOLLIS. We, the project participants, will add MARC 856 fields to holdings records with coding to indicate the related digital images represent "key content." The configuration work by LTS is expected to be completed this summer.

- We struggled to learn the DRS and to deposit our images: This was by far the most time consuming and frustrating aspect of the project during the past three months. It seems we encountered problems all along the way, leading us to question seriously whether even our most basic workflow for the project (capture image, deposit, link in record) is realistic for acquisitions or cataloging staff.

- We struggled with equipment and software: The Zeta stopped working completely and was replaced with a refurbished model with lingering configuration and customer service issues; we ran into software problems trying to create JP2 files that can be deposited in the DRS.

- Now that we have been able to deposit images successfully and understand better the format and file structures required for depositing into the DRS, we will revisit our spreadsheet to track images created.

- We are still working on identifying an appropriate expert for initial discussions about our project as it relates to copyright and plan to pursue this further this summer.

Signed,

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